

HOW TO USE THIS DIGITAL CARNET



UK National ATA Carnet Organisation

- Download Carnet App to your mobile device and register a profile (or use [DESKTOP](#) version):**
 - Search for “ATA Carnet App” in the Google Play Store or Apple App Store
- Download the ATA Carnet to your App and create a Travel:**
 - You will require the digital Carnet PIN and QR code from the issuing system for this step:

Click on “Carnets” icon in the App

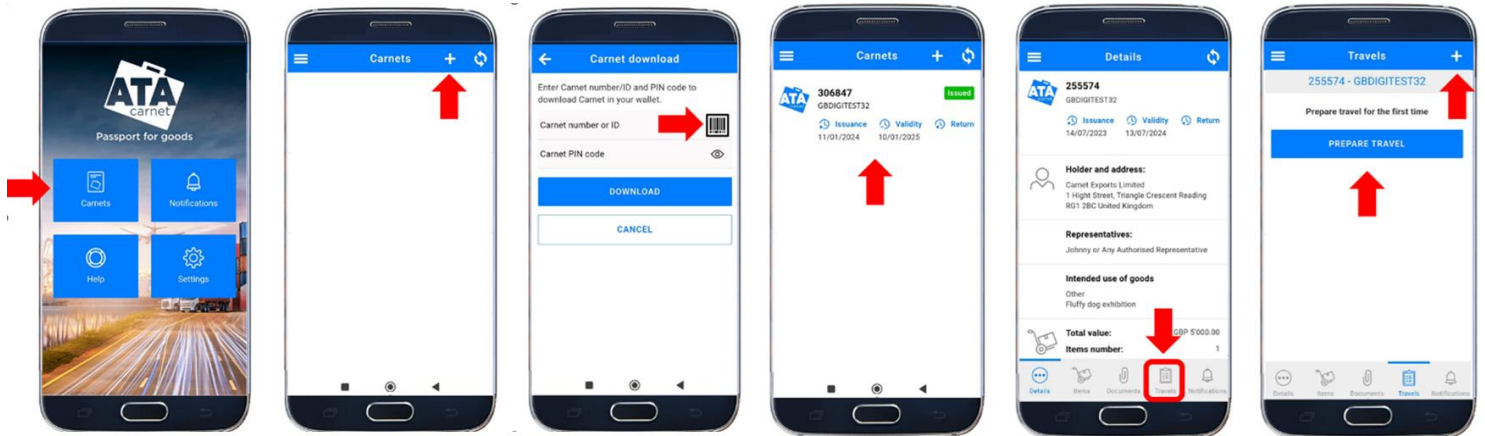
Click on “+”

Click on barcode to scan the QR

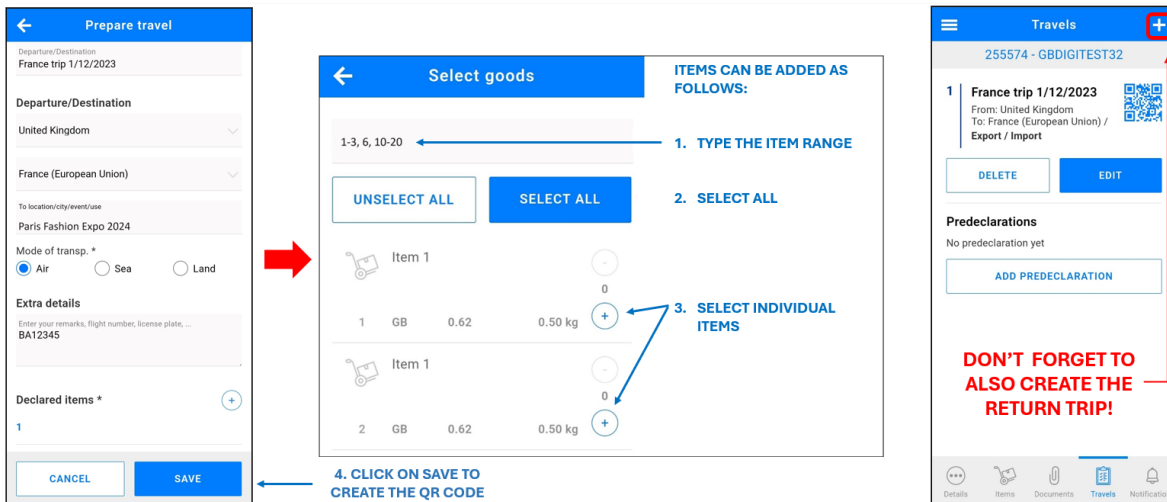
Carnet is now in the App. Click on Carnet

Click on “Travels”

Click on “Prepare Travel” or “+”



- Complete all the required fields in order to prepare the Customs declaration:



The Declaration has been created once the app creates a QR Code

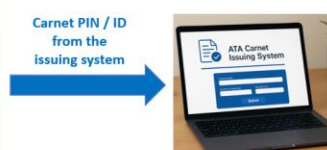
Split Consignments require a separate travel to be created for each partial shipment (use item range & destination as reference)

Make sure that you also create a travel for the return trip!

3. Share the whole Carnet or individual QR Codes with the person travelling with the goods

Sharing the Carnet

- Gives user **full** control of the Carnet
- User can create, edit and share Travels
- Suitable for Freight Forwarders handling the shipment



Sharing the Travel (QR Code)

- Recipient can only **view and present** the received Declaration
- Suitable for drivers or persons carrying the goods



Sharing the whole Carnet is usually done when the goods are shipped by the haulier. In this case the haulier will create travels and share QR codes with the driver as and when required

Note that the Carnet Holder remains responsible for customs charges even when the agent creates Travels and declares goods to Customs on the Holder's behalf!

QR CODES TO BE PRESENTED TO UK and FOREIGN CUSTOMS

Departing from UK

- Present Validation (on 1st use only) and Exportation QRs
- Customs will scan the QR code and process the transaction
- App History tab will show details of the transaction



Arriving at the destination

- Present Importation QR Code
- Customs will scan the QR code and process the transaction
- App History tab will show details of the transaction



Note – if the app shows paper Voucher instead of the QR code, then you must use a paper Carnet for that destination!

Departing the country of Temporary Admission

- Present Re-export QR Code
- Customs will scan the QR code and process the transaction
- App History tab will show details of the transaction



Returning to the UK

- Present Re-import QR Code
- Customs will scan the QR code and process the transaction
- App History tab will show details of the transaction



Transits

Transit = passing through a Carnet country en-route to the destination country, without stopping to do a commercial activity.

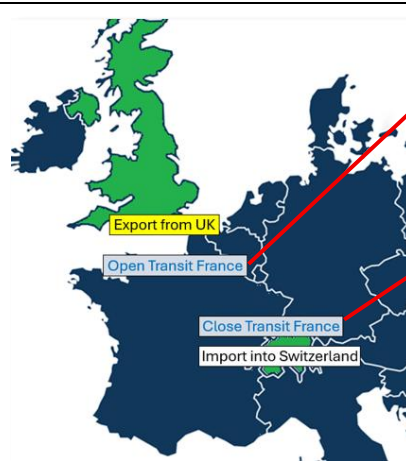
For example, driving from UK to Switzerland involves passing through France (EU). French Customs will, therefore, require a Transit QR Code both out and back.

Transit 1

France (European Union)

Via location/city/event/use (optional)
CALAIS to ST. LOUIS

If travelling through multiple EU Countries before entering Switzerland, one Transit will be sufficient (as long as your movement remains within the EU).



ATA CARNET MUST BE RETURNED TO THE OFFICE OF ISSUE BEFORE IT EXPIRES

- Log into the issuing system and click on “Return Carnet” in the Carnet Archive